

Members of New Zealand Association of Resource Management Inc

Minutes of the Annual General Meeting of the New Zealand Association of Resource Management held in the Mainland Room, Commodore Airport Hotel in Christchurch on Tuesday 21 September 2010, commencing at 5.30pm.

J Whale
Secretary

Present: 33 NZARM Members.

Apologies: Bala TikkiSETTY, Ron Sutherland, Alan Campbell, Brian Handyside, Ross Bawden, Graeme Anderson, Garth Eyles, Bob Cathcart, Murray Harris, Don Shearman, Jeromy Cuff and Stan Braaksma.

Simon Stokes **moved** that the apologies be accepted, **seconded** Helen Moodie, carried.

Simon Stokes called for any General Business items to be added to the agenda. There were no General Business items.

1 Confirmation of Minutes of 2009 NZARM AGM

Simon Stokes **moved** that the New Zealand Association of Resource Management **take as read** and **receives** the minutes of the 2009 Annual General Meeting of the NZ Association of Resource Management Inc held at the Copthorne Hotel & Resort, Waitangi in Bay of Islands on Wednesday 4 November 2009. **Seconded** Chris Phillips, carried.

Simon Stokes called for any matters arising from the 2009 NZARM AGM Minutes. There were no matters arising.

2 President's Annual Report

Simon Stokes read highlights from his Annual Report of the NZARM President. The full report is as follows:

Presidents Annual Report 2009-10

Welcome to Christchurch for the 57th annual NZARM conference and AGM. The Association's thanks are extended to this year's conference committee of Julia Crossman, Chris Phillips, and Shelley Washington. I'd also like to thank Environment Canterbury and their staff, who have also been very supportive in putting this year's conference together.

NZARM Executive

The Executive has once again been very busy this year with a continuing emphasis on improving administrative capability and executive roles, and developing our own resource management certificate.

Groundwork Associates Ltd, based in Hamilton, continue to provide the duties that underpin our organisations administrative management. They work closely with our treasurer and secretary. Ross Abercrombie as treasurer has been very active, organising our finances, ensuring our audit processes are up to scrutiny, and sorting through our tax liabilities. John Whale has also been a tower of strength, particularly for me personally, in his role as secretary, and puts in a large amount of volunteer time to ensure our members and secretarial duties are in order. I hope the improvements to our administration and members support has been noticed and appreciated. Again, this has required a serious investment of funds for the last financial year but it will be worth it in the long run. The only outstanding issue financially is the acceptance of a tax liability and as to how much this will cost the association. The Executive are currently investigating Charitable Organisation status for the future but the Government is tightening the rules around what is defined as a charity and this may mean we will need a re-jig of the NZARM constitution. Also, any changes will not exempt us from our previous 'profit making' and potential tax charges.

Norm Ngapo, supported by John Whale and myself, has put in an extraordinary amount of work, planning the new resource management certificate. He has readily accepted the challenge as our Executive member responsible for confirming our framework and setting up the certification board that is required. I thank Norm for all his efforts this last year. This next year we will see a Resource Management Certificate Board in place to develop and implement the new certification and developmental programme for our

members. We must get this capability right as there are several opportunities becoming available that would support NZARM having a professional certificate for members, especially with the growing 'building capacity' programme with the Ministry of Agriculture and Forestry and people working professionally in resource management in major industry sectors.

Chris has once again managed the website and provided sound advice to the Executive as always. If this year is the last for Chris on the Executive then he deserves as many accolades as possible as he has endured the Broadsheet Editor role and subsequent Executive positions. Chris is a stalwart of the NZARM fraternity and I consider it a real privilege to have worked alongside Chris. Thanks to Landcare research who support our website at nominal rates.

Julia Crossman has spent most of the year planning for the 2010 conference. This will have been a big part of her free time over the year and I personally thank her for this effort. It has been at a time when her own organisation has gone through dramatic changes and this cannot have been easy. Julia will be stronger and more valuable to the Executive for this and I hope she keeps progressing her involvement.

Barbara Stuart's resignation from the Executive at last year's conference left the ordinary committee member position empty. The Executive decided to wait until the elections to fill the role officially. However, we did co-opt Helen Moodie (Northland) and Jim Risk (Southland) from both ends of the country to the Executive to help run NZARM and to bring new people to the table. Jim and Helen have slotted in well and I'll watch their involvement in the Executive with interest.

Finally we have to say a big thank-you to Shelley Washington who resigned early post conference last year. Shelley has been coordinating the regional coordinators for two terms and has done a brilliant job. Shelley always contributed well at meetings and has been enthusiastic with regards to getting NZARM into a more professional situation. Shelley also caught the biggest edible fish when the Executive went fishing last year in the Bay of Islands. Thank you Shelley for all you have done, including this year's conference work.

The Executive structure has remained the same this last year with the concept of responsibility working well. With Shelley retiring it meant some changes but with Jim and Helen being co-opted onto the Executive we have been back to full strength. The following is the current Executive responsibilities.

Current Executive Responsibilities

Executive position

Responsibility

President – Simon Stokes	Managing Executive; support to executive members; strategic direction; McCaskill Award; Liaison with Land Managers Group, MAF, and other external agencies
Immediate Past President – Chris Phillips	Supporting president; strategic direction; website management; Awards
Treasurer - Ross Abercrombie	Managing finances, and secretariat contract; annual audit; sponsorship opportunities
Secretary – John Whale	Secretarial duties including minutes, AGM, agendas; sorting out administration systems in conjunction with new secretariat; membership management
Ordinary Committee Member	Vacant following Barbara's resignation
Co-opted Committee Member – National Coordinator for Regional Coordinators – Shelley Washington and later Jim Risk	Coordinating regional networking information; promoting regional meetings/workshops coordinators,
Co-opted Committee Member – Norm Ngapo	Annual conference liaison; Long term conference location, development, and structure

Co-opted Committee Member
– Julia Crossman

Media work; public relations;
brochure re-design; website
opportunities; promoting
regional meetings/workshops

Co-opted Committee Member
– Helen Moodie

Role to be formalised after
the 2010 election if co-opted
again.

Broadsheet

As our editor in chief, Tony Faulkner has maintained the publication benchmark set for him and there have been several excellent publications again this year. The Executive has approved for advertising to exist in Broadsheet and options for advertising will become apparent in the next publication. There is a member benefit to the cost so please look to use this additional marketing opportunity. The funds are designed to support our Broadsheet publication costs only. Watch this space. I'd like to thank Tony for his efforts this last year.

Regional meetings/Lance McCaskill Award

There has been one regional meeting this year based in Northland and organised by Helen Moodie. The topic was "Sharing results of recent "Information Needs" review carried out for the Northland region". At the time of writing she was hoping to get as many non-NZARM members as possible along and to possibly generate some new recruits.

There were no Lance McCaskill Award recipients this year. This followed a bumper year the year before, however our finances have been tight so it has been fortuitous. A reminder to members that both opportunities still exist and are there for your benefit – please don't hesitate to talk to the executive about either option.

Following on from last year's Land Use Capability workshops we strongly supported the Ministry of Agriculture and Forestry in running the Erosion workshops throughout New Zealand. Once again our own venerable G Eyles and N Ngapo travelled the countryside tutoring people on erosion types, how it occurred and where. Once again these workshops were well attended and have been a success.

Membership

Membership is again stable at around 226, as it has been for several years now. It seems that the executive have approved more new members than ever at meetings over the last year. However there is always a steady flow of resignations also. Growing the membership base is always a focus and the executive are working hard to promote the Association.

General

Overall, we maintain a focus on finances, conferences, membership, broadsheet and the website, training and workshops, and look for further opportunities to enhance the NZARM brand.

Congratulations to Clare Feeney and Bryan Handyside who deservedly won our second presentation of the NZARM Outstanding Achievement Award, and to Bob Cathcart who was made an honorary member of the Association.

Without the dedication and effort from all those on the Executive and you as members who support the association by coming to the annual conference and keep us informed via your contributions to the Broadsheet, NZARM would not exist. I thank the executive team for all their efforts and continued support over the last year and look forward to their collective contributions in the coming year.

Obituary

Our sincere condolences go to the family and friends with the passing of member Peter Stephens. A lengthy obituary was written for Peter in the Soil Science Association newsletter and showed just how much he had contributed to soil conservation and land management work working for the Ministry of Works and Development, the DSIR and later at the Ministry for the Environment where he was the founding designer and architect of the Land Use and Carbon Analysis System (LUCAS) programme. Peter passed away on 2 May 2010, after having been diagnosed with cancer late last year.

Summary comment

Finally, as it is my last president's report to the AGM I want to say how much I have really enjoyed my time on the Executive. I was elected as an ordinary committee member on April 3rd 2002 after a discussion with Sue Powell in Hamilton at the NZARM Waikato conference. Sue, Alan Campbell, Chris Phillips, and Dave Cameron, were and have always been very supportive of me and that has been important in consolidating into the role of an elected Executive member and then president. Garth Eyles must also be thanked for allowing me the time to pursue NZARM activities while at Hawke's Bay Regional Council. I'd also like to thank the Bay of Plenty Regional Council for their subsequent support also.

My roles on the Executive over the years have changed giving me an excellent grounding for other areas of work I am involved in. It's a place to "cut your teeth" on a variety of issues and management skills in a sense, with colleagues, to prepare for other career opportunities or roles. I am actually going to find it hard to leave behind one day as I still have the same enthusiasm for NZARM as an association and a fraternity that I had in 1996 when I joined. I haven't missed a conference since my first in 1996. Lastly I wish to thank all those Executive members who I have shared meetings and social time with. You have always been supportive, listened, and a friend. I have appreciated that. I wish the incoming Executive president and elected members all the best. NZARM is in good heart and great shape, keep working hard to keep it so.

I hope you all have an enjoyable conference and later this year an excellent summer break with family.

Simon Stokes
NZARM President
21 September 2010

Simon Stokes **moved** that the New Zealand Association of Resource Management received his Presidents Annual Report 2009-10. **Seconded** Dave Cameron, carried.

It was noted from the floor that ex-NZARM Member Alistair Wright who worked for Environment Canterbury in Kaikoura had also passed away during the year. Alistair was from a soil conservation background and was the long term manager and stalwart of the Kaikoura office. Alistair started in Kaikoura in 1966 as an area soil conservator and in 1984 became the Kaikoura officer in charge for the Marlborough Catchment Board and then the Kaikoura Manager for the Nelson-Marlborough Regional Council during its short reign and more recently managed the Kaikoura office for Environment Canterbury. Always good for a cup of tea and a chat he will be missed.

3 Auditors Report/Election of Auditor

The NZARM Treasurer Ross Abercrombie tabled the Auditor's Report for 2009 and moved that the New Zealand Association of Resource Management:

1. **Receives** the Auditor's Report for 2009 and

2. **Elects** current Auditor, Mark Campbell, to audit NZARM's 2010 accounts.

Seconded Norm Ngapo, carried.

4 Treasurer's Annual Report

The NZARM Treasurer Ross Abercrombie presented highlights from his Annual Report of the NZARM Treasurer for the 2009 financial year. The full report is as follows:

Treasurer's Annual Report 2009

My report addresses the NZARM financial year 1 January 2009 to 31 December 2009 as audited, and also addresses for members' information our current position for the 2010 financial year. An Auditor's Report will be tabled under item 5.

For Members information attached to the Agenda was:

- 1 NZARM Annual Financial Statement for 2009
- 2 Balance Sheet to 31 July 2010
- 3 Profit and Loss Statement from 1 January 2010 to 31 July 2010

The NZARM Annual Financial Statement for 2009 is attached to these minutes as Appendix 1.

Income Overview

1. Total income at 31.12.09 was \$16,639.
2. Income from membership fees totalled \$13,660.
3. Interest from term deposits was \$2,979 (down on 08 income of \$5,335). The Association has \$60,000 held in four separate 90 day term deposits at the TSB.
4. Due to the combination of conferences with Grasslands in Waitangi there were no conference profits last year. However, it was an excellent conference and this sort of collaboration does assist with linkages into the rural community, thus offering value to NZARM members. We expect that this year's conference will break even despite lower (projected) numbers.

Expenditure Overview

1. Expenditure totalled \$37,878.
2. Notable spending included:
 - a. Secretariat costs \$12,456,
 - b. The printing of the LUC handbook for members \$7,875,
 - c. Two McCaskill Awards (granted to Clair Feeney and Matt Taylor) for \$3,000,
 - d. The 2009 Waitangi conference \$3,000, and
 - e. The ongoing cost of running the Executive committee \$4,414.

Many of these expenses were up on the 2008 year but with costs such as the secretariat, LUC handbook and McCaskill awards these benefit the association by providing more member benefits, and a smoother running of the Executive.

The broadsheet also remains a cost \$2,546 (plus P&P of \$1,971) to NZARM but also offers much benefit – especially in the modern format with excellent editorial. We are currently pursuing advertising options in the Broadsheet to cover some or all of the costs of this publication.

Treasurer's Comments

The Association remains in a healthy financial state however we have larger expenses this year than normal due to costs highlighted above. An opening balance of \$84,930 (including investments) was carried forward from the financial year ended December 2008. At year end there was a decrease (due to costs mentioned above) to a closing balance at year end (31.12.09) of \$63,691.

Since 2008 the secretariat duties have been carried out by Groundwork Associates (in Hamilton). This involves membership updates, financial assistance to the treasurer and general administrative and secretarial duties to assist the secretary. In 2009 this cost NZARM \$12,456 but the executive feels this is money well spent as we now have a better up to date list of membership, and far superior computer based systems (MYOB) for accounting purposes.

Following advice from the Groundwork Associates and last year's Auditor, Mark Campbell, I have undertaken to seek advice on our current tax status. The tax expert approached, Carl Brandt, feels that it is prudent for NZARM to become a charitable organisation as currently our tax obligations are dubious. Groundwork has sought previous advice from IRD but no clear answers came from that. Currently we do have some exemptions lodged with our banks, but Carl Brandt has now outlined that as it stands we do have a tax obligation for any profits we make. The executive has discussed this issue extensively and a Notice of Motion will later be moved to update the NZARM Constitution to

align our values to assist us registering as a charitable organisation under the auspices of facilitating resource management education and to benefit the wider community (see item 8 below). If the motion is passed the Executive Committee will apply next year to the NZ Charities Commission to become a registered charitable entity and will also carry out a voluntary disclosure to the IRD. At the last stage we will outline that we have sought past IRD advice and ask for leniency.

Current budgeting considers membership steady at around 230 members with an anticipated subscription income of around \$13,500 again for the 2010 year. We currently have around 25 members in arrears and these members have been notified (two have now received second reminders and decisions are pending on their future membership). Systems for membership are now excellent and we can easily track membership status.

Ross Abercrombie
NZARM Treasurer
23 August 2010

Ross Abercrombie **moved** that the New Zealand Association of Resource Management **receives** his Treasurer's Annual Report 2009 for the 1 January 2009 to 31 December 2009 financial year. **Seconded** Norm Ngapo, carried.

Dave Cameron enquired about the differences in the cost of providing professional secretarial services to NZARM in contrast to what was paid before.

Ross Abercrombie replied that the NZARM Executive Committee decided to move to a professional secretariat using Groundwork Associates Ltd (Groundworks) to reflect the greater complexity with accounting and need for accurate records, financial management and auditing. Previously the casual treasurer/secretary stipend was \$4,000 per year. The operating cost for Groundworks last year was \$12,456 which included an anticipated \$6,000 for the time and cost of setting up the new member management and financial systems (MYOB). The expected ongoing annual costs for 2010 and beyond are anticipated to be in the \$6,000 to \$8,000 range.

Ross noted that thanks to Groundworks, the NZARM Executive now has the accurate and up to date information it needs to efficiently run NZARM to professional audit and accountability standards.

5 National Regional Coordinator's Annual Report

The following Annual Report of the NZARM National Regional Coordinator, Jim Risk, is provided for members' information.

National Regional Coordinators Report 2009 - 2010

There have been several changes this year within the regional coordinator team. At the national level I have taken over from Shelley Washington as the National Regional Coordinator. Regionally Peter Fantham (Gisborne) handed in his role and has been replaced by Derek Birks, thank you Peter for your efforts in recent years. Murray Harris has also filled the vacant Otago role. A BIG thanks goes to the Canterbury region for hosting this year's 57th annual conference with many interesting and exciting topics under the theme of "More than just water".

The current Regional Coordinators team is now:

Nelson, Tasman, Marlborough and West Coast
Wellington
Northland
Waikato
Canterbury
Gisborne
Auckland
Hawkes Bay
Otago
Southland
Taranaki
Manawatu
Bay of Plenty

Barbara Stuart
Dave Cameron
Bob Cathcart
Therese Balvert
Judith Earl-Goulet
Derek Birks
Rob Hughes
Peter Manson
Murray Harris
Jim Risk
Don Shearman
Malcolm Todd
Ben Banks

Regional Coordinators have played an important role over the year updating membership information for their regions and promoting NZARM membership to potential new members. Nineteen new members have joined NZARM over the 2009-2010 year.

Coordinators continue to notify NZARM members in their regions of events that may be of interest and have updated members on NZARM matters and sought feedback. Regional Coordinators have also sought, collated and written articles for the Broadsheet. Thank you to Tony Faulkner for the excellent work he does putting the Broadsheet together.

Regional meetings

On the 20th August 2010 the only regional event of the year was held in the Northland region. It was a joint effort between NZARM and the Northland

Agricultural Forum (NAF), following the recently completed review of information and research needs of Northland farmers. The workshop was held to share the results of the recent information needs review and discuss the findings and consider components of a response to the key issues identified for Northland. A more detailed report on the event will be provided for the next broadsheet.

All members are encouraged to consider organising regional meetings which NZARM can help fund.

Thanks to all the regional coordinators for their efforts this year.

Jim Risk
NZARM National Regional Coordinator
9 August 2010

Recommendation

THAT the New Zealand Association of Resource Management **receives** the National Regional Coordinators Report 2009 - 2010.

Moved Jim Risk, **Seconded** Ross Abercrombie, carried.

6 Election of Officers to NZARM Executive Committee

According to Clause 13.1 of the NZARM Constitution, Officers of the Executive Committee are elected once every two years by postal ballot closing at the AGM. Election of Officers is due at the 2010 Annual General Meeting.

NZARM Secretary John Whale reported that nomination forms were posted or emailed to all members on Tuesday 3 August 2010. Nominations closed on 20 August 2010. Single nominations were received for the positions of President, Secretary, Treasurer and for the Ordinary Committee Member.

Accordingly, no election is deemed necessary and the following are confirmed to the positions for which they were nominated:

Ross Abercrombie	President
John Whale	Secretary
Julia Crossman	Treasurer
Norm Ngapo	Ordinary Committee member

Simon Stokes **moved** the recommendation that the New Zealand Association of Resource Management **confirms** the election of President Ross Abercrombie, Secretary John Whale, Treasurer Julia Crossman, and Committee Member Norm Ngapo. **Seconded** Andrew Stuart, carried

John Whale noted to the meeting that under Clause 2.8 of the NZARM Constitution the current NZARM Executive Committee stays in office until the end of the 2010 AGM, after which the new committee takes over.

Peter Manson **moved** a vote of thanks to the outgoing NZARM Executive for their work on behalf of NZARM members. **Seconded** Malcolm Todd, carried.

7 Annual Subscription

Ross Abercrombie **moved** that the Annual Membership Fees payable under Clause 15.2 of the NZARM Constitution remain unchanged:

1. The Annual Membership Fee payable by an ordinary member and a corporate member is \$70, payable on 1 April each year, and that the fee is discounted to \$50 if paid by 1 July each year,
2. The Annual Membership Fee payable by a retired member is \$10 payable on 1 April each year,
3. No Annual Membership Fee is payable by an honorary member.

Seconded Norm Ngapo, carried.

Note that Clause 15.3 of the NZARM Constitution states: '*The Annual Membership Fee is payable from 1 April of each year and must be paid by 30 September of that year.*'

8 Notice of Motion

A Notice of Motion was received in accordance with Clause 16.2 of the NZARM Constitution. A copy of the Notice of Motion was attached as a separate document to this Agenda for Members to review. The Notice of Motion seeks to make changes to Clauses 5 '**Objectives**' and 17 '**Winding Up**' of the NZARM Constitution for the reasons given in the document.

Helen Moodie explained to the meeting the reasons for the Notice of Motion, primarily that it will align the NZARM Constitution so that it highlights that NZARM is reinforcing the other constitution objectives by providing on-going education by establishing professional development programmes for those members who want to achieve and maintain Resource Management Certificates. The changes are also designed to align the NZARM Wind-Up clause with the registration requirements of the NZ Charities Commission to reinforce NZARM's application to the NZ Charities Commission for registration as a Charitable Organisation.

Helen Moodie **moved** the recommendation that the New Zealand Association of Resource Management adopts the Notice of Motion attached to this agenda and confirms the changes to Clauses 5 'Objectives' and 17 'Winding Up' of the New Zealand Association of Resource Management Constitution as recommended in that Notice of Motion. **Seconded** Judith Earl-Goulet, carried unanimously on a show of hands.

The Notice of Motion is attached to these minutes as Appendix 2.

9 Resource Management Certificate Update

Norm Ngapo, Chairman of the NZARM Resource Management Certification Board gave an update on the development of the Resource Management Certification programme. He suggested members check the NZARM website which has a report on establishing the NZARM Resource Management Certificate.

10 General Business

There was no general business.

11 Awards

Simon Stokes announced that the NZARM Executive had decided to make awards and these would be presented at the NZARM dinner in the evening. Simon Stokes then adjourned the AGM to reconvene at the dinner.

At the NZARM dinner Norm Ngapo announced that long standing member Neil Faulkner was to receive the **NZARM Outstanding Contribution Award** for over 40 years of soil conservation work. Peter Manson spoke of Neil's dedication to the soil conservation work in Hawke Bay over the years. In accepting the award Neil regaled the audience with rude jokes and stories about his work in the bay, firstly for the Hawke's Bay Catchment Board then the Regional Council.

Simon Stokes then announced that unbeknown to Chris Phillips the NZARM Executive had decided to nominate to the AGM that Chris be made an NZARM Honorary Member for his good work over many years in the resource management field and also for being a stalwart of the organisation having served on the NZARM Executive and as NZARM President for many years. Chris was also served time as the NZARM Broadsheet Editor and has set up and maintained the NZARM website. Simon Stokes then **moved** that Chris Phillips be made an NZARM Honorary Member. **Seconded** Norm Ngapo, carried unanimously.

Dave Cameron then spoke about Chris's work to promote and organise NZARM despite Exec meetings being held in various pubs about the county. In accepting his NZARM Honorary Member status, Chris spoke about the camaraderie of NZARM and the personal satisfaction at seeing NZARM develop over the years with more good things to come. He noted that it would be hard to step away from being involved with the Exec but that it was time to move on and the Exec was in good hands.

Attachments to Minutes:

Appendix 1 - NZARM Annual Financial Statement for 2009

Appendix 2 - Notice of Motion

Appendix 1 - NZARM Annual Financial Statement for 2009

New Zealand Association of Resource Management Incorporated

For the Year Ended 31 December 2009

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NEW ZEALAND
ASSOCIATION OF
**RESOURCE
MANAGEMENT**

New Zealand Association of Resource Management Incorporated

Statement of Financial Performance For the Year Ended 31 December 2009

	2009	2008
Income		
Subscriptions	13,660	13,900
Interest	2,979	5,335
Conference Proceeds	-	6,229
Regional Meetings - Income	-	2,920
Total Income	16,639	28,384
Expenditure		
McCaskill Award	3,000	-
Secretarial Executive Expenses	12,456	4,000
Auditor Fees	1,960	-
Executive Meetings	4,414	5,086
Broadsheet	2,546	3,257
Miscellaneous	649	440
Postage & Stationery	1,971	2,481
Regional Meetings	-	3,518
Conferences	3,006	5,783
Publication Sponsorship (LUC)	7,875	-
Banners / Flags	-	2,302
Total Expenditure	37,878	26,866
Operating Surplus/(Deficit)	(21,238)	1,518

Statement of Movements in Equity For the Year Ended 31 December 2009

Opening balance	84,930	83,412
Operating Surplus/(Deficit)	(21,238)	1,518
Closing balance	63,691	84,930

Statement of Financial Position As at 31 December 2009

Current Assets		
Kiwibank - Cheque A/c	4,439	-
Kiwibank - Online Savings	536	-
TSB Bank - Cheque A/c	-	20,400
TSB Bank - Term Deposits	60,000	60,000
Debtors	490	6,229
Total Current Assets	65,465	86,629
Less Current Liabilities		
Sundry Creditors	1,774	1,699
Total Current Liabilities	1,774	1,699
Net Assets	63,691	84,930
Represented by:		
Equity		
Retained Earnings	63,691	84,930
Total Equity	63,691	84,930

These statements should be read in conjunction with the statement of accounting policies.

New Zealand Association of Resource Management Incorporated

**Statement of Accounting Policies
For the Year Ended 31 December 2009**

Reporting Entity

The New Zealand Association of Resource Management Incorporated is an incorporated society under the Incorporated Societies Act 1908. The New Zealand Association of Resource Management Incorporated qualifies for differential reporting as it is not publicly accountable and is not large as defined by the Framework for Differential Reporting. The New Zealand Association of Resource Management Incorporated has taken advantage of all available differential reporting exemptions. These statements are those of the New Zealand Association of Resource Management Incorporated and do not include any of the income, expenses, assets or liabilities of the conference committee.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis is followed. Reliance is placed on the fact that the society is a going concern. Accrual accounting is used to match income and expenses.

Specific Accounting Policies

The following specific accounting policies, which materially affect the measurement of the operating surplus and financial position, have been applied.

- GST. These financial statements are prepared on a GST inclusive basis, as the society is not registered for GST and cannot deduct input and output taxes.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

Appendix 2 - Notice of Motion

Notice of Motion

To: The Secretary NEW ZEALAND ASSOCIATION OF RESOURCE MANAGEMENT

From: The Executive Committee NEW ZEALAND ASSOCIATION OF RESOURCE MANAGEMENT

Title: Amendments to Clause 15 of the CONSTITUTION OF THE NEW ZEALAND ASSOCIATION OF RESOURCE MANAGEMENT (INCORPORATED)

We the undersigned do hereby request that pursuant to Clause 16.2 of the Constitution of the NEW ZEALAND ASSOCIATION OF RESOURCE MANAGEMENT, the Secretary place this **Notice of Motion** on the Agenda of the Annual General Meeting of the association to be held on Tuesday 21 September 2010 in Christchurch.

We move:

That Clauses 5 OBJECTIVES and 17 WINDING UP of the **Constitution of the New Zealand Association of Resource Management (Incorporated)** are amended as follows:

A Clause 5 'OBJECTIVES' is amended:

To add at the commencement of the Clause the words:

'The objectives of the Association are exclusively charitable in pursuing its goal and shall be restricted at all times to operation in New Zealand.'

To add a further sub-clause (e) to read:

- (e) *To advance education by promoting professional development programmes for members and running regional workshops and other educational projects to assist the achievement of those programmes.*

So that Clause 5 'OBJECTIVES' reads:

'The objectives of the Association are exclusively charitable in pursuing its goal and shall be restricted at all times to operation in New Zealand.'

In pursuing the goal of the Association, the objectives of the Association shall be:



- (a) *To represent and promote the views and interests of persons who are involved or interested in resource management in New Zealand;*
- (b) *To promote good practice, competence, and ethics in resource management;*
- (c) *To promote effective communication and transfer of information between members, other resource management practitioners, and the community, concerning resource management;*
- (d) *To encourage community awareness of the nature and value of resource management;*
- (e) *To advance education by promoting professional development programmes for members and running regional workshops and other educational projects to assist the achievement of those programmes.'*

and

B Clause 17 'WINDING-UP' is changed in its entirety so that it reads:

'Pursuant to Section 24 of the Incorporated Societies Act 1908, if a decision is made to wind up or dissolve The New Zealand Association of Resource Management (Incorporated) and any property remains after the settlement of the associations debts and liabilities, that property must be given or transferred to another organisation for a similar charitable purpose or purposes as defined in section 5(1) of the Charities Act 2005.'

Background to the motion:

The amendments to Clause 5 are designed to provide a focus on NZARM as a charitable organisation that operates exclusively for the benefit of New Zealanders. This is to provide support for NZARM's application to the NZ Charities Commission for registration as a Charitable Organisation.

The addition of new objective (e) is to highlight that NZARM is reinforcing the other objectives by providing on-going education by establishing professional development programmes for those members who want to achieve and maintain Resource Management Certificates. This too will assist in NZARM's application to the NZ Charities Commission for registration as a Charitable Organisation.

The change to Clause 17 is designed to align the NZARM Wind-Up clause with the registration requirements of the NZ Charities Commission to reinforce NZARM's application to the NZ Charities Commission for registration as a Charitable Organisation.

Signed:



S Stokes - NZARM President

Dated: 9/8/2010

and



N Ngapo - NZARM Executive Committee Member

Dated: 9/8/2010

These signatories being two financial members who have rights of membership in accordance with Clause 16.2 of the NZARM Constitution.